



## ***Dance And ...*** **Call for Proposals**

***Dance And ...*** workshops—conceptualized, developed and realized by ACDA members—will be available to members (and non-members) across all ACDA regions. Registration will be required for these workshops with fees for participation. Fees will be low for ACDA members (TBD); fees will be higher for non-members, space permitting. With permission from presenters, ACDA may record their workshops and make them available for a fee at a later date.

The purposes of these ONE-DAY, synchronous workshops are to:

1. provide ACDA members and the larger dance community with opportunities for “deep dive” experiential learning in a specific area (e.g., dance and social justice, dance and antiracist practices).
2. provide a unique opportunity for ACDA members from across the country to interact and form connections
3. serve member faculty by providing them with a vetted proposal process and a formal letter of invitation/recognition for Tenure & Promotion purposes.

### **Topics or Themes:**

Faculty, staff and graduate students are invited to propose any topic for in-depth investigation through movement sessions, panels, Q&A, breakout room discussions and other configurations possible through a virtual interactive platform, such as Zoom.

### **Workshop Guidelines:**

- Workshops will be synchronous events. With permission from presenters, ACDA may record the workshops and make them available at a later date for asynchronous access through ACDAcademy.
- Content delivery should be through the presenter’s institutional virtual interactive meeting platform account. Zoom is preferred. Please contact the ACDA National Office if you need assistance with hosting your workshop.
- Workshops should include at least 3 sessions with recommendation that sessions embrace multiple aspects of the field of dance, such as moving, creating, analyzing, discussing, etc...
- Recommended length of each session within the workshop: 30-90 minutes
- Workshops must be scheduled no earlier than 9:00am PT and no later than 9:00pm ET
- Selected workshop proposals will be slated for presentation during the month of March. February and April dates may be considered if necessary.

Faculty, staff and graduate students with current ACDA Institutional or Individual Membership are invited to submit proposals for presenting a *Dance And...* workshop. Proposals may include additional collaborators with or without ACDA affiliation.

## **Submission Guidelines**

Step 1: submit written proposal

Step 2: review of written proposal

Step 3: submit schedule

Step 4: submit final materials

### **Step 1: Submit Written Proposal**

- Submit written proposal via form on ACDA website:  
[https://www.acda.dance/?page\\_id=5281](https://www.acda.dance/?page_id=5281)
- Proposal submissions will be accepted through **10/31/20**

### **Step 2: Review of Written Proposal**

- Proposals will be reviewed by a minimum of three reviewers including the Executive Director and selected Executive Committee and Board members using a standard rubric.
- Notification date: within two weeks of receipt of proposal
- Should reviewers see the need for revisions, reviewer comments will be provided no later than two weeks of submission of the proposal
  - Deadline for resubmission: one week after receipt of comments

### **Step 3: Submit Schedule**

- Proposed schedule of sessions with written descriptions of each session must be submitted by **12/15/20**
- Blackout dates for presenters must be submitted by **12/15/20**

### **Step 4: Submit Final Materials**

- If applicable, final written materials must be submitted no later than three weeks prior to scheduled workshop

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**For Online Proposal Form, go to:** [https://www.acda.dance/?page\\_id=5281](https://www.acda.dance/?page_id=5281)

Most fields in the form require answers. Please read through all questions before starting the form to avoid having to start over. You are not able to update the form once it is submitted. If changes are needed, contact the ACDA National Office.

- Name: First
- Name: Last
- Institutional Affiliation
- Title/Rank
- ACDA Membership Type
  - Institutional
  - Individual
  - Lifetime

- Email
- Phone
- Proposed Title: *Dance And* [fill in the blank]
- Description of Workshop and Overview of content
- Specify the types of sessions and general content to be presented during the workshop
  - Movement sessions: content
  - Analysis: content
  - Discussion: content
  - Breakout Room: content
  - Other: content
  - Other: content
  - Other: content
- Will you be working with other faculty/artists?
  - Specify who and what that person(s) will be presenting in the workshop. Indicate whether they are an ACDA member or non-member.
- Please submit a short bio including experience pertinent to proposal for each presenter (Word document)
  - Main Presenter
  - Additional Presenters
- Budget: Does your workshop require a budget?
  - Yes
  - No
  - Comments
- If yes, please attach.
- Technical details:
  - What virtual interactive platform will you be using, e.g., Zoom:
  - Do you have the institutional permission and technical support to host this workshop?
    - Yes
    - No
    - Comments
- Is there an enrollment cap for your workshop?
  - Yes
  - No
    - If yes, what is the cap?
- Specify requirements for space/equipment for participants?
- CHECKBOX: I confirm that all submitted written and recorded material will be original and owned by me or appropriately licensed and credited.
- CHECKBOX: I agree that ACDA may use content and images from the session for promotional or other purposes as determined by ACDA.